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## Ontario Tennis Association *Capital Kids* Tennis Head Coach – Part-Time Employment

### ORGANIZATION DESCRIPTION:

Founded in 1919, the Ontario Tennis Association (OTA) is a non-profit, provincial sport association for tennis in Ontario. It is the largest provincial sport association in Canada, boasting 240 member clubs and encompassing 65,000 adult and junior tennis players. The OTA promotes participation in the sport of tennis and provides a structure of services assisting players to reach a level of competence consistent with their personal goals and abilities.

### PROGRAM DESCRIPTION:



*Capital Kids* is a recreational community outreach program that offers low-cost tennis lessons across the Ottawa region to children aged 6 to 15 on community tennis courts. Lessons will take place in various neighborhoods in which social and economic challenges make tennis an inaccessible sport. There is also a youth training component, in which youth will be hired and trained as Junior Instructors. The program will run for approximately 20 weeks during May

September. *Capital Kids* is a collaborative effort between the OTA, the National Capital Tennis Association (NCTA) and the City of Ottawa.

**POSITION DESCRIPTION:** The OTA takes pride in providing excellent coaching based on the most up to date tennis principals. We are presently hiring outgoing, experienced, and mobile tennis youth instructors (15-25 years old) to work part-time hours. We're looking for self-motivated coaches to lead a progressive tennis program for children ages 6-15. Lessons will take place at public parks and community tennis clubs across the city with 1-2 Junior Instructors-in-Training to help out at each site.

**REPORTS TO:** OTA Ottawa Regional Coordinator

### RESPONSIBILITIES:

- Coaching group lessons using the progressive tennis method
- Lead a variety of fun drills and games for kids
- Taking attendance
- Set up and take down of equipment
- Transport and manage equipment
- Demonstrate an understanding of the importance of progressive tennis development
- Maintain positive parent and client relationships

- Other duties as assigned by employer

**QUALIFICATIONS:**

- Certified Tennis Instructor (minimum OTA Instructor Level 1)
- Familiar with the principles of Progressive Tennis (Kids' Tennis)
- Experience working with young children
- Previous coaching/tennis instruction experience
- Demonstrate an understanding of the importance of progressive tennis development.
- Provides a current vulnerable sector screening
- Self-motivated, independent, and able to appropriately follow direction
- Access to a vehicle is beneficial
- Having current CPR and First Aid certification is beneficial

**COMPENSATION:** \$28/hour

**APPLICATION DEADLINE:** April 25th, 2022

**START DATE:** May, 9<sup>st</sup>, 2022

**TERM:** Part-time

Capital Kids is funded by a grant from the **Ontario Trillium Foundation (OTF)**. A leading grantmaker in Canada, the OTF strengthens the capacity of the voluntary sector through investments in community-based initiatives. An agency of the Government of Ontario, OTF builds healthy and vibrant communities.

**Please submit your resume and cover letter via email to Joline Joseph, OTA Projects Manager, at both [jjoseph@tennisontario.com](mailto:jjoseph@tennisontario.com) and [capitalkidstennis@gmail.com](mailto:capitalkidstennis@gmail.com). While we appreciate all responses, only those selected for an interview will be contacted – no calls please.**